

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF MANAGERS
MEETING HELD JUNE 4, 2026**

ORDER: Chairman Diesen called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: Carter Diesen, James Johnson, Laverne Voll, Cody Schmalz and Jason Braaten

STAFF PRESENT: Administrator Halstengard, Technician Broten, and Assistant Wensloff

CONSULTING STAFF PRESENT: Nate Dalager and Torin McCormack, HDR Engineering; Michelle Moren, Attorney; Erik Jones, Houston Engineering;

OTHERS PRESENT: Tom Enright, DNR

DELEGATE: Rob Sip, RRWMB; Molly Jensen, Park Street Public and Ian Marsh, Resolve Strategies (via Teams)

AGENDA: A **motion** to approve the agenda with the addition of the audit report, was made by Manager Braaten. Manager Johnson seconded the motion. The motion carried unanimously.

CONSENT AGENDA: Administrator Halstengard noted the incorrect copy of the minutes sent out in the meeting packet vary slightly from the correct minutes included in the printed meeting packet. A **motion** to approve the Consent Agenda was made by Manager Voll and seconded by Manager Schmalz. The motion carried unanimously. Adoption of the Consent Agenda included:

- May 7, 2026, regular meeting minutes as presented
- Treasurer's Report with additional bills from Elan Financial Services for \$1,019.48, Houston Engineering for Hay Creek Subwatershed \$15,635.75, Big Swamp North \$5,796.75, WD3 \$5,279.69, H2Over Viewers for \$2,994.75, and Moren Law Office for \$1,527.50
- Manager and employee expense vouchers as read by Manager Braaten
- Permit #2026-006 (Stafford township)

OLD BUSINESS: Administrator Halstengard started the Duxby Levee discussion with the memo from Mr. McCormack, HDR, which included cost estimates for Duxby Levee repairs. The consideration to stay in the USACE Levee program will depend on those costs. Mr. McCormack reported the following estimated costs;

- The estimated cost for construction to bring the Duxby Levee back into compliance is \$762,000 - \$896,000
- The estimated cost for all activities detailed within the 2018 ACOE inspection would be \$1,842,000 - \$2,176,000

Administrator Halstengard gave different qualifying funding options. She mentioned creating a Water Management District option for those that are protected, which would mean they would be responsible for paying for the repairs which they benefit from. Engineer Jones also gave some background in Water Management Districts and examples. There was direction by the board to attain more information for the next meeting in July.

A DNR Beaver Dam Removal Guide was included in the packet. Chairman Diesen posed a few questions. Mr. Enright clarified some information. Administrator Halstensgard asked the board about adding a Beaver Trapping policy to the RRWD Guiding Documents that are in process of being updated. The Board declined to draft a policy at this time.

NEW BUSINESS: Administrator Halstensgard sent the 2025 Annual Report to the board members for review. Manager Schmalz inquired about the River Restoration information included in the report. After review, Manager Braaten made a **motion** to approve the 2025 Annual Report. Manager Johnson seconded the motion. The motion carried unanimously.

Administrator Halstensgard presented the Board with the 2025 Audit Report from Brady Martz Accounting Firm. Upon review of the 2025 Audit Report, Manager Voll made a **motion** to approve the report, with Manager Schmalz seconding the motion. The motion carried unanimously. The Audit Report and the Annual Report will be sent to the appropriate state agencies as required by MN Statute.

DELEGATION: Rob Sip, RRWMB, (via Teams) commented before the legislative update, that they will be starting their 2027 budget planning process. He mentioned Manager Braaten, who also serves on the RRWMB as a RRWD representative, will be involved in that process. Mr. Sip talked briefly about their tour with BWSR and other partners, and RRWMB's 50th Anniversary celebration.

Molly Jansen, along with Ian Marshall joined via Teams to give a wrap-up on the 2026 legislative session. They both serve as the RRWMB lobbyists at the state capital.

PROJECTS:

Lost River- Mr. Enright summarized the Lost River Joint Powers Agreement. He talked about available funding for the project, final project cost/benefit analysis, potential benefits, impact to natural resources and drainage. Manager Johnson made a **motion** to approve the JPA. Manager Braaten seconded the motion. The motion carried unanimously.

Hay Creek- Engineer Jones gave an update on the funding process for Hay Creek Sub Watershed, noting the meeting with BWSR and working together to make sure the project meets the criteria for RIM funding. They are also trying to ensure the project qualifies for RIM peatland funding.

Roseau Lake- Mr. McCormack gave an update on the Roseau Lake Project status. He said the Sprague Creek site is performing as it should and Pine Creek is also flowing nicely. Technician Broten noted that landowner Richard Magnusson contacted him about seeding the Temporary ROW on the lake bottom road. Because the Temporary ROW was purchased for 2 years and Gladen Construction will need access this year for finishing work, the Board denied Mr. Magnussons request to seed the Temporary ROW in 2026.

Tom Enright spoke about the prescribed burn that was done on the WMA and phone calls he received from concerned residents and Representative John Burkel.

REPORTS:

RRWMB: Manager Braaten referred to the written report provided and referenced RRWMB Executive Director Rob Sip's previous update.

Technician: Technician Broten included a written report and began his update with a discussion on mowing rates. Under the direction of the board, the watershed will hire the county to mow WD115 and CD16 at the rate of \$100/hour.

He was notified of beaver dams in Palmville and requested Mark Beito to do the trapping. The county had been notified to remove the dams but was unsure if that had been done yet. He mentioned landowner Brian Larsen voiced his concern about the high water and beavers in the ditch system.

Broten also mentioned fall spraying and different options for that. Donaldson Precision Spraying uses a drone for targeted spraying. We have used Larson Spraying for brush in the past. Manager Braaten made a **motion** to hire Donaldson Precision Spraying to do targeted spraying of cattails in 2026. Manager Schmalz seconded the motion. Motion carried unanimously.

Administrator: Administrator Halstensgard referred to her a written report and the H2Over Viewers Update handout.

OTHER BUSINESS:

The next meeting will be held July 2, 2026 at 8:00 a.m. After a **motion** by Manager Voll and seconded by Manager Schmalz, the meeting was adjourned at 9:48 a.m.

Respectfully submitted,



Laverne Voll, Secretary



Tracy Halstensgard, Administrator

June 2026 Treasurer's report

Checkbook Balance as of May 27, 2026	\$317,866.52
Receipts:	
Citizens State Bank -- interest 5-18-26	\$ 127.70
State of Minnesota -- Roseau Lake FHM grant	\$ 696,081.14
State of Minnesota -- Juneberry / BSN Peatland, federal IRA funding	\$ 45,296.75
State of Minnesota -- BSN -- LSOHC grant	\$ 58,862.07
Marshall County -- share of taxes	\$ 3,957.06
Red River Watershed Management Board -- reimbursement request 12	\$ 158,692.68
Total:	\$ 963,017.40
Bills:	
Tracy Halstensgard -- Salary, Ins stipend & cell reimbursement	\$ 6,165.19
Blaine Broten -- Salary, Ins stipend & cell reimbursement	\$ 3,917.16
Tawni Wensloff -- wages	\$ 2,667.33
Jason Braaten -- Per Diem & mileage	\$ 246.83
Carter Diesen -- Per Diem & mileage	\$ 369.52
James Johnson -- Per Diem & mileage	\$ 150.08
Cody Schmalz -- Per Diem & mileage	\$ 184.32
LaVerne Voll -- Per Diem & mileage	\$ 487.85
Elan Financial Services -- credit card	\$ 1,019.48
City Of Roseau -- utilities (pd ACH)	\$ 274.00
Marco Technologies -- contract	\$ 95.55
Marco -- copier contract	\$ 189.08
Moren Law Office -- Legal Fees	\$ 1,527.50
Roseau Electric Co-op -- Int/phone (pd ACH)	\$ 96.83
Verizon Wireless -- Trimble	\$ 40.01
Roseau Times-Region -- meeting notice	\$ 61.20
Northern Resources -- gas	\$ 162.70
dot.com connection -- website maintenance	\$ 331.50
Mark Beito -- beaver trapping in Palmville	\$ 300.00
Houston Engineering -- Invoices 82119, 82120 & 82121	\$ 26,712.19
Houston Engineering -- Big Swamp North	\$ 5,796.75
Houston Engineering -- WD 3 Re-establishment legal survey	\$ 5,279.69
H2Overviewers -- CD 8 redetermination of benefits	\$ 2,994.75
HDR Engineering -- Inv #1200814155 & 1200814140	\$ 24,439.75
HDR Engineering -- Inv #1200824643, 1200824644 & 1200824645	\$ 26,132.50
HDR Engineering -- Inv #1200824640, 1200824641 & 1200824642	\$ 14,075.28
HDR Engineering -- Inv #1200824689 Roseau Lake	\$ 23,018.98
Total:	\$146,736.02